

**THIS LETTER CONTAINS IMPORTANT INFORMATION
REGARDING YOUR
2009 FIREWORKS CERTIFICATE OF COMPLIANCE
AND APPLICATION PROCESS**

To whom it may concern:

On December 31, 2008, all Certificates of Compliance for the wholesaling and retailing of fireworks will expire.

For calendar year 2009, there are two ways to file an application:

- 1) Traditional paper application; or
- 2) On-line web filing at www.in.gov/dhs/2723.htm

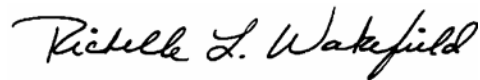
Certificates of Compliance WILL NOT be available until the location has been inspected by a representative of this office. Once the inspection has been completed, an e-mail will be sent to those who provide us with an e-mail address that the Certificate of Compliance is ready to be printed. Those with internet capability will be allowed to print a copy of the Certificate of Compliance, the e-mail you will receive will contain a link, click on the link and it will display the Certificate of Compliance and you can print it to your own printer. For those who do not have e-mail or internet capability, a copy of your Certificate of Compliance will be mailed from this office or may be provided by the inspector.

We have established a dedicated telephone line for fireworks issues. Please use 317-233-4561 when calling the office with fireworks questions.

A separate form of payment will be required with the application for each location. PLEASE DO NOT SEND A SINGLE PAYMENT FOR MULTIPLE LOCATIONS. If a problem would arise with a particular location, and its inspection results in a Certificate of Compliance not being issued, the remaining locations would not be put on hold until the problem is solved with the one location. Also, payments would be accurate and not create a delay, due to calculation errors. This will facilitate the issuance of the Certificate of Compliance once an inspection has been completed and compliance determined.

Our website contains all the forms, applications and information regarding filing procedures needed to complete the application process for the 2009 Fireworks permits. Incomplete application forms or application forms that cannot be read will be returned. If you have any questions, please feel free to call 317-233-4561.

Very truly yours,



Richelle L. Wakefield, C.B.O.
Director
Fire and Building Code Enforcement